

30 July 2019

To: The Permanent Missions to the United Nations (Geneva)
of the States Parties to the Convention

The Permanent Mission to the United Nations (Geneva)
of the States not party to the Convention

Relevant international and non-governmental organisations

Excellencies, dear friends,

It is a pleasure to address you as President of the Fourth Review Conference and I wish to thank you for your active involvement in the 22-24 May 2019 Intersessional Meetings and the First Preparatory Meeting for the Fourth Review Conference. I was delighted that the meetings featured the participation of approximately 80 States and numerous international and non-governmental organisations. The clear message to me was that the States Parties and our partners take the application of the Convention seriously and that we are all focused on efforts to breathe new life into our Convention and ensuring that the upcoming Fourth Review Conference points our efforts in the right direction.

On 18 September 2019, I will be pleased to host the Second Preparatory Meeting in advance of the Fourth Review Conference and I look forward to seeing your delegation participating. The Second Preparatory Meeting will be an important opportunity for us to have a detailed discussion on the key documents of the Conference (i.e. draft review, a draft action plan and draft elements for a political declaration) as well as proposed decisions on the Convention's machinery and meetings.

In order to help you prepare for the Second Preparatory Meeting, I would like to share with you some important information as well as my thoughts on how I would like to proceed:

- The Second Preparatory Meeting will be held on **18 September 2019 in room XVI** at the Palais des Nations in Geneva. We will hold morning and afternoon sessions, from 10:00 to 13:00 and from 15:00 to 18:00.
- Following the opening of the meeting, I will present information on the organisation of work for the Fourth Review Conference. I will provide information in particular on the opening ceremony and the segment entitled "renewing the political commitment to the Convention".
- The main purpose of the Second Preparatory Meeting is to exchange views on the draft substantive documents. These will be made available at www.osloreviewconference.org. Official versions and translations of the draft Oslo Action Plan will be placed on the website as they become available.

President of the Fourth Review Conference
c/o AP Mine Ban Convention Implementation Support Unit

The draft Oslo Action Plan in its informal version is attached to this letter. In terms of next steps, I would like to invite you to provide **input in writing by 21 August 2019** on the draft Oslo Action Plan 2020 – 2024.

I would be grateful if you could send your input to mineban@mfa.no.

- Over the next few weeks, you will also receive the following documents, which we will discuss further at the Second Preparatory Meeting:
 - Draft Programme of Work for the 4th Review Conference
 - Draft Review of the Operation and Status of the Convention 2019 – 2024
 - Draft elements for the Oslo Declaration on a mine-free world
 - Discussion paper on the Convention's meeting programme and machinery
 - A paper on the financial situation of the Convention

- At the Second Preparatory Meeting, with respect to draft documents, I intend to begin with the draft Review of the Operation and Status of the Convention, opening the floor for any reactions or comments that have not yet been addressed.

- The bulk of our time will be used to discuss the draft Oslo Action Plan, which I intend to go through, section by section. This will be followed by a discussion on the proposed post-Fourth Review Conference machinery and meetings programme and on the draft elements for the Oslo Declaration.

- Also at the Second Preparatory Meeting, the ISU Director will provide you with the status of the ISU's five-year ISU Work Plan and Budget and the representative from the UN Office for Disarmament Affairs will give an update on the status of assessed contributions and share important information on registration for the Conference.

My hope is that on the basis of our discussion at the Second Preparatory Meeting, I will receive clear direction from you on how I might adapt the draft documents for the Fourth Review Conference in order that I can submit improvements for consideration and adoption in Oslo.

If necessary, I would be pleased to convene additional informal meetings prior to Oslo, should there be a need for further discussions on particular matters.

I look forward to seeing you on 18 September at the Second Preparatory Meeting and thank you in advance for your important contributions. Should you have any questions or comments before that time, please do not hesitate to contact me or members of my team.

Yours sincerely,

Hans Brattskar
Ambassador of Norway to the United Nations in Geneva
President of the Fourth Review Conference